

AAC Annual Aluminum Exposition Application

October 6–8, 2026



I wish to reserve the following space in the AAC Exposition:

☐ Booth (10'x10'): \$2,200 Member; \$3,200 Nonmember (Includes two full price conference registrations) OR ☐ Tabletop: \$1,700 Member; \$2,700 Nonmember (Includes one full price conference registration)	Please enter three preferred booth/table numbers: 1 st _____ 2 nd _____ 3 rd _____ 1 st _____ 2 nd _____ 3 rd _____
--	---

All personnel must also register for the conference:

Space is limited: Assignments will be made on a first-come/first-served basis upon receipt of contract and payment.

Space is restricted to one booth or tabletop per company.

To be used in promotional releases and website:

Exhibitor applicant firm name _____

Address _____

City, state/province _____

Zip/postal code _____ Country _____

Telephone _____ Fax _____

Email _____ Website _____

Description of products or services to be displayed (30 word max)

List any probable exhibitor whose display you **do not wish** to be near _____

List any probable exhibitor whose display you would like to be near _____

In making application, we agree to exhibit and comply with the accompanying contract rules, regulations, services and regulations in the Exhibitor Manual, which rules and regulations are, by reference, hereby made a part of this contract.

Application by: _____

Signature

Title

Return this signed application along with remittance to:

Aluminum Anodizers Council • 1930 Innovation Way, Suite 232 • Libertyville, IL 60048 USA

To pay via credit card, fax to 847.238.3859 Form of Payment — Please check one:

☐ Check in the amount of \$ _____ payable to Aluminum Anodizers Council (AAC) is enclosed.

Or charge my credit card: ☐ MasterCard ☐ Visa ☐ American Express ☐ Discover

Cardholder name _____

Signature _____ Date _____

Card holder's billing address _____

For your protection, this portion of the form will be destroyed after processing your credit card information.

Card number _____ Exp. date _____ V-code _____

RULES, REGULATIONS AND SERVICES

Please Read Carefully —Avoid Misunderstandings

(Note: “EXPO” refers to the Aluminum Anodizers Council’s Conference and Exposition; “Exhibitor” refers to applicant for exhibit space named on application; “Exhibit Facility” and /or “Facility” refers to the Hyatt Regency Cincinnati, “Show Management” refers to the Aluminum Anodizers Council and their authorized agents and employees.)

GENERAL

Installation and Dismantlement: Exhibitor agrees to comply with assigned move-in and installation days and hours to be specified in the Exhibitor Manual. Exhibits may not be removed from the Facility until final closing of the show unless special permission is obtained in writing from Show Management.

Liability: Exhibitor agrees to protect, and save, and hold forever harmless the EXPO, its sponsor, the Aluminum Anodizers Council (“AAC”) and their officers, directors, employees and agents, and the Hyatt Regency Cincinnati, and its agents and employees thereof (all hereinafter collectively called Indemnitees) forever harmless for any damages or charges imposed for violations of any law or ordinance, whether occasioned by the negligence of the exhibitors or those holding under the exhibitor, and further, Exhibitor shall at all times protect, indemnify, save and hold harmless the Indemnitees against and from any and all losses, costs, damages, liability, or expenses (including attorney’s fees) arising from or out of or by reason of any accident or bodily injury or other occurrences to any person or persons, including the exhibitor, its agents, employees, and business invitees which arises from or out of or by reason of said Exhibitor’s occupancy and use of the exhibition premises, the hotel, or any part thereof, unless any such losses are the result of the sole negligence of the Indemnitees.

Disability Provisions: Exhibitor represents and warrants (a) that its exhibit will be accessible to the full extent required by law; (b) that its exhibit will comply with the Americans with Disabilities Act (“ADA”) and with any regulations implemented by that Act; and (c) that it shall indemnify and hold Indemnitees harmless from and against any and all claims and expenses, including attorneys’ fees and litigation expenses, that may be incurred by or asserted against Indemnitees on the basis of the exhibitor’s breach of this paragraph or noncompliance with any of the provisions of the ADA.

Insurance: All property of the exhibitor is understood to remain under its custody and control in transit to and from or within the confines of the Facility. The EXPO, Show Management, and the Facility do not maintain insurance covering Exhibitors’ property. Exhibitor shall carry Comprehensive General Liability coverage, including premises, operations and contractual liability coverage of at least \$500,000 for Personal Injury Liability and \$500,000

for Property Damage Liability, and statutory Workman’s Compensation with Employer’s Liability with a limit of at least \$100,000. Certificates of Insurance shall be furnished if requested by Show Management.

Security: Neither the EXPO, Show Management, nor the Facility can or will be responsible for damage to, loss, or theft of property belonging to any Exhibitor, its agents, employees, business invitees, visitors, or guests. Each exhibitor is to carry their own insurance.

Force Majeure: In the event the Facility or any part of the exhibit area thereof is unavailable whether for the entire event, or a portion of the event as a result of fire, flood, tempest, inclement weather or other such cause or as a result of governmental intervention, malicious damage, acts of war, strike, lock-out, labor dispute, riot or other cause or agency over which the EXPO or Show Management has no control, or should Show Management decide that because of any such cause that it is necessary to cancel, postpone, or re-site the EXPO, or reduce the move-in and installation time, show time, or move-out time, neither the EXPO nor Show Management shall be liable to indemnify or reimburse the exhibitor in respect of any damage or loss, direct or indirect, arising as a result thereof.

Laws Applicable: This contract shall be governed by the laws of the State of Illinois. Exhibitor agrees to abide by the rules and regulations of the Facility, and all applicable state and local ordinances.

Cancellation: In the event this application is not accepted, space rental fees or deposits made to the EXPO will be returned. Upon acceptance of the application by AAC, a contract then becomes effective. If space is cancelled for any reason **on or before September 22, 2026**, the AAC shall be entitled to retain or collect 50% of the Exhibitor’s contract obligation. If space is cancelled **after September 22, 2026**, the AAC shall be entitled to retain or collect 100% of the Exhibitor’s contract obligation. These provisions shall also apply if an Exhibitor relinquishes only a portion of its assigned space. The AAC reserves the right to cancel any contract with any Exhibitor at any time prior to or during the show. In the event of cancellation of the show because of circumstances beyond the control of the AAC, space rental fees or deposits made to the AAC shall be returned on a pro-rata basis after payment of any incurred expenses or costs which have been accrued by the AAC to the date of cancellation, plus \$50 for administration and overhead.

SERVICES

Booth and Tabletop Space, Furnishings and Installation: A **Booth** furnishings package shall consist of an eight-foot high back drape and 36-inch-high draped side rails, one draped six-foot table, two side chairs, one wastebasket, and one standard sign, 7" high by 44" long, bearing one line of type. Exhibitors may provide their own booth furnishings, and may specify their own independent service contractor for the erection and dismantling of display components.

Local regulations, licensing and labor agreements must be followed. For convenience, the official contractor will rent, on advance order, appropriate furniture and other accessories, and also will supply signs (other than standard booth identification) at Exhibitor's expense. An Exhibitor Manual, to be supplied, will contain order forms and additional information. Exhibits must be arranged so as not to obstruct the general view of other exhibits, and shall be limited to eight feet in height except where specially authorized. A **Tabletop** furnishings package shall consist of one draped six-foot table, two side chairs, one wastebasket, and one standard sign, 7" high by 44" long, bearing one line of type. Tabletops must be arranged so as not to obstruct the general view of other exhibits, and shall be limited to five feet in height from the tabletop and eight feet in height from the floor except where specially authorized.

Labor: Exhibitors will be responsible for labor charges incurred in connection with the drayage, assembly, draping, repairs, and dismantling of their own booths.

Badges: Each exhibitor representative must be officially registered with the EXPO to attend the Aluminum Anodizing Conference and may not wear an identification badge issued to another person. Two conference registrations will be included with each paid exhibit Booth and one conference registration will be included with each paid Tabletop space.

RESTRICTIONS

Fire Safety: All construction material must conform to standard safety practices. Table and backwall drapes supplied by the official decorator, and those supplied by the Exhibitor, together with textile or paper displays and decorations, must be flameproofed. No combustible decorations, such as crepe or tissue paper, cardboard, or corrugated paper, may be used at any time. All packaging containers and materials are to be removed from the floor and may not be stored under tables or behind displays. Displays are subject to inspection and approval for safety by the Fire Department of Cincinnati, Ohio.

Meetings: No exhibitor shall hold any meetings or events that conflict with official EXPO show or Conference hours.

Irregular Activities: No person, firm or organization that has not regularly contracted with the EXPO for occupancy of space in the show will be permitted to display or demonstrate any products, processes or services, to solicit orders, wear any identification other than that of the contracting exhibitor, or to distribute advertising or other materials at the exposition. Any infringement from this regulation will result in prompt removal of the offending person from the Facility. Exhibitors may not enter the booths of other Exhibitors without invitation; no Exhibitor may call or invite a visitor out of one exhibit and into his own. Exhibitor must remain within its own exhibit space in distributing literature, product samples, or other materials; the common areas may not be used for this purpose.

Food and Beverage: Exhibitors may not serve or dispense food or beverages of any type from their booths.

Music Licensing: Exhibitor represents and warrants that it shall not violate any copyright, trademark, or other similar intellectual property laws and that it shall comply with all copyright restrictions including, but not limited to, any license Show Management may obtain or any other laws or restrictions with respect to the use or performance of music. Exhibitor further represents and warrants that it shall obtain any and all licenses or grants of authority required of Exhibitor under the copyright laws, and present Show Management with a copy of such license or grant no less than thirty (30) days prior to the start of the EXPO.

Printed Matter: Circulars or advertising matter of any description may be used or distributed only within the booth assigned to the Exhibitor presenting such material.

Objectionable Practices or Displays: Use of noisemakers, huckster-type promotion, and presentations which may be judged not in good taste, lacking in dignity, or not in keeping with the purpose of the EXPO are prohibited.

Sound Level: Use of sound motion pictures, tape recorders, and laptops/tablets will be permitted, where appropriate to the display, provided sound is maintained at not more than a "conversational" level. Show Management reserves the right to restrict Exhibitors' use of sound and other devices that may interfere with the best interest of the EXPO as a whole.

Product Limitations: Only those products and/or services considered by Show Management as relating directly to the anodizing industry, including the business management of anodizing enterprises, may be exhibited at the EXPO. Products containing hazardous elements, chemicals or compounds may not be exhibited at the EXPO.

Violations: Complaints of any violation of rules and regulations are to be made promptly to Show Management, and Exhibitors and their personnel agree to abide by the decision of Show Management.

Amendments: Any and all matters not specifically covered by the preceding rules and regulations and the rules and regulations contained in the Exhibitor Manual shall be subject to the decision of Show Management. Show Management shall have the full power to interpret, amend, and enforce these rules and regulations, provided any amendments, when made, are brought to the notice of exhibitors. Each exhibitor, for itself and its employees, agrees to abide by the foregoing rules and regulations and by any amendments or additions thereto in conformance with the preceding sentence.

Default: *Exhibitors will not be permitted to set up their exhibits, or will be subject to eviction without refund, if this contract is violated.*